



NORTH CAROLINA BOARD OF ELECTROLYSIS EXAMINERS

Pinehurst Building, Suite 60, 2 Centerview Drive, Greensboro, NC 27407
Phone: 336 856-1010 E-mail: ncbeexam@att.net

BOARD MEETING MINUTES – CONFERENCE CALL JUNE 30, 2015

CALL TO ORDER: Chairman Cheryl Delaney called this telephone conference call meeting to order at 8:00 p.m. EDT for the purpose of reviewing the Electrolysis Association of North Carolina (EANC) Seminar.

ATTENDEES: Board Members Present on the call: Chairman Cheryl Delaney, Vice Chairman Gilly Munavalli, Beth Rountree, Ronda Jones, Melissa Brown. Public Attendees: Alice Saintsing, Dorenda Stilwell, Margaret Wingate, Kathy McHale, Jennifer Morris.

ETHICS AND CONFLICT OF INTEREST REMINDER: Chairman Delaney confirmed that all Board Members had received a copy of the agenda and all Members were present on the call. Delaney read the Ethics Awareness and Conflict of Interest Reminder. Responses to the conflict of interest are as follows:

Cheryl Delaney –no conflict
Beth Rountree – no conflict
Dr. Gilly Munavalli –no conflict
Melissa Brown – no conflict
Ronda Jones – no conflict

Chairman Delaney turned the floor over to Beth Rountree, Education Coordinator.

Beth Rountree thanked the attendees for their participation in this meeting. She stated that the purpose of the call was to vote on the EANC Seminar request for continuing education units for the participants. Rountree asked for a motion to approve the EANC continuing education course of study.

MOTION TO APPROVE EANC CEUs: Ronda Jones made a motion to approve the EANC courses of study for the upcoming seminar in September. Rountree seconded the motion. Delaney opened the floor to discussion.

Discussion on EANC Courses of Study:

Melissa Brown questioned the course on Statutes and Rules to be presented by Susan Magas, NCBEE Administrative Assistant. Brown stated that in a previous year, which was unconfirmed, the Board had not approved a course on a similar topic. Brown said that since the Statutes and Rules topic had not been approved in previous years as a course of study, then it should not be approved for the September 2015 seminar. Brown was unable to recall the reason the Board did not approve the course in previous years. Brown did not provide minutes for the meeting in question. Without the statutes and rules course, the EANC seminar would have 1.1 CEUs instead of 1.2 CEUs. Jones stated that it is not unusual for the seminar to have 1.1 CEUs; however, the Certified Professional Electrologists (CPE) need the extra time to meet their continuing education requirements. Jones also stated that the seminar had been providing either 1.1 or 1.2 CEUs for as

long as she could remember. Rountree did not have comment regarding the past Board decisions due to her limited tenure on the Board. However, she stated that the course seemed to be a legitimate part of the program. Delaney stated that Susan Magas had been appointed in writing as the Rule Liaison to Raleigh and had been accepted by the Rules Commission as the Liaison. Susan has been the key person working on the rules while Delaney has been Chairperson. Delaney also stated that based on this information, she did not see any reason to deny approval. Rountree added that the American Electrology Association (AEA) had already approved the course of study in question. Delaney made a final comment that considering the AEA had already approved the seminar continuing education there was no reason that it should not be approved by the Board.

Final Vote on EANC CEUs: Delaney asked for a vote of all members. Those in favor of approving the EANC Seminar as submitted answered with an AYE: Ronda Jones, Gilly Munavalli, Beth Rountree. Melissa Brown answered with an opposing NO. Delaney confirmed the motion passed and the EANC Seminar was accepted as submitted and already approved by the AEA.

Delaney acknowledged on record that postcards announcing the seminar dates and speakers had already been sent out prior to the Board meeting because of the involvement of a third party. Delaney stated that she was delinquent in getting the Board meeting scheduled in a timely manner and the third party provider of the postcards had already distributed the postcards prior to the approval of the Board. She acknowledged that regardless of this oversight the postcards could have been modified after the fact if the outcome had been different.

Licensing Board Seminar Information (Not on the Agenda): Melissa Brown confirmed that she had attended a licensing board seminar in Raleigh. Per Delaney, Brown provided information to the Board about the PED report (Program Evaluation Division) and the report was previously distributed to the Board members. This subject was not on the agenda. Delaney explained the PED report mentioned the Board had no mechanism for complaints. Based on this the NCBEE website was updated prior to the meeting with an additional tab that addresses complaints. Delaney requested that all members provide input at the next meeting regarding complaint criteria, complaint procedures, etc.

The next meeting was scheduled for July 26, 2015 at 9:30, location to be determined.

The conference call meeting was adjourned at 8:18 pm EDT.

Respectfully submitted,

Cheryl Delaney, LE
Chairman

Approved: _____