



NORTH CAROLINA BOARD OF ELECTROLYSIS EXAMINERS
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SEMI-ANNUAL MEETING MINUTES

January 13, 2018

Chairman Ronda Jones opened the meeting by welcoming all participants and introducing our guest, Dennis Seavers, the Executive Director for the NC Board of Barber Examiners. Board members in attendance were: Charlene Poole, Ashley McCullough, Jennifer Morris, and Dr. Kundaria (by phone). Others in attendance were: Conner Dillon, Tracey Jonas, Patty Lilly, Alice Saintsing, Dorenda Stilwell, Dana Combopiano, Liz Fisher, Kathy McHale, Margaret Wingate, Cheryl Delaney, and Susan Magas.

Jones asked Wingate to serve as Parliamentarian.

Jones read the Ethics and Conflict of Interest Reminder and all Board members indicated no conflict.

PUBLIC COMMENT

A number of members of the public have requested an opportunity to speak, and Jones recognized each one. Following are their comments:

Liz Fisher – she stated a desire for both a laser practitioner and an electrologist on the new board when it is merged with the Barber Board. She felt there would be more balance going forward. A total of three NCBEE members should be advanced.

Dorenda Stilwell – she questioned why a change was made from the two electrologists and one physician which was previously voted on by this Board. She believes their term “pure” electrologist is discriminatory.

Margaret Wingate – she distributed a handout that referenced the GPEA newsletter publicity in its most recent newsletter regarding actions taken by NCBEE which are inaccurate. She believes NCBEE needs to write a letter to our practitioners to correct the erroneous information publicized to practitioners and to AEA regarding the continuing education requirements specified in 21 NCAC 19.0702.

Cheryl Delaney – she encouraged all practitioners to put forth their best effort in the days ahead. Missing the licensure opportunity offered by the proposed merger could leave laser practitioners no way to practice.

APPROVAL OF MINUTES

On a motion from Morris, seconded by McCullough, the Board unanimously approved the following meeting minutes:

August 20, 2017	November 13, 2017
September 5, 2017	November 19, 2017
September 17, 2017	

TREASURER'S REPORT

Morris reported an available fund balance of \$59,907.34. Specific information was not readily available for answering questions regarding the savings realized as a result of changing our internet capability. Morris stated she had some questions for Susan.

STATE OF THE BOARD ANNUAL REPORT

Jones reviewed highlights of the Board's annual report, including:

- . Six new licensed practitioners
- . Computer based testing of applicants
- . Some clinical testing now done in actual office sites
- . More board efficiency through use of telephone conferencing
- . Successful redesign of website that is user-friendly with fill-in forms
- . Merger plan developed with successor Board – licensure maintained

OTHER ANNUAL REPORTS

Various reports were due to a number of state agencies by October 31 – OSBM received their report timely, but the Admin. Proc Oversight Committee notified us that report was not received by them. Morris said she was not aware that anything other than the OSBM financial was required. Jones asked the Administrative Assistant to prepare the required reports and submit them to the appropriate agencies as soon as possible.

OLD BUSINESS

Consumer Complaint – Morris reported that subsequent to the July meeting, she asked the complainant to resubmit the complaint on the requisite form to include all information requested. Morris noted that the practitioner has now removed the word “electrolysis” and has replaced it with “hair removal.” The complainant called the Medical Board and was advised that agency did not have jurisdiction over the matter. Since Morris has assumed the Treasurer position, Jones reassigned the processing of the complaint to McCullough.

PERIODIC RULES REVIEW

Magas reported that we are nearing the end of the 60 day comment period. So far, very little public comment has been received. A meeting needs to be conducted in early February to finalize the report that will be sent to Rules Commission. This will be followed by an appearance at the April 2018 Rules Review Commission meeting to answer questions. If they agree with Board's report, rules we deem unnecessary will be repealed, unchanged rules will remain as is, and those needing modification will need to be handled through the permanent rule change process. There will probably be some changes as a result of the merger. We know that exam fee increase to cover Prometric fees will have to be offset by a corresponding reduction in initial license fee. This is covered in statute but also in rules changes.

CONSIDERATION OF SOUTHEASTERN ELECTROLYSIS SCHOOL LASER APPLICATION

The Southeastern School has inquired about the status of their application for certification as a laser hair removal school. The last time this was considered by the Board, there was supplemental information needed in order to approve the application. The school currently has one or more NC students wishing to obtain laser training. Magas will again request the information needed to further consider the application and forward the response to Board members for reconsideration.

UPDATE ON MERGER WITH THE BARBER BOARD

It will likely be the short session of the Legislature before the merger will be considered. The electrolysis statute and barber statutes will be combined in some fashion based upon recommendations from the two boards. Conforming language will change the wording of some chapters. What remains for NCBEE to do is to decide on board member composition and any other requirements that need to be included in the statute. Dr. Kundaria said that the requirements for the physician board member need to be specified to include laser surgical training (such as dermatology or plastic surgery), occupational training (rather than a weekend course, for example). Dr. K will email his recommendation for statute wording to the Board.

We have previously agreed that the Governor should be the appointer of board members. One public member would represent consumer interests for both barber and hair removal industries. There is still further discussion needed before a decision is made on Board composition, i.e. what positions will be utilized to fill NCBEE's two slots on the merged board. Morris expressed concerns with limiting NCBEE membership to two members and, if the physician takes one slot, that the sole practitioner only be one that practices electrolysis. This will essentially exclude a laser practitioner from be appointed to the board. Board members are to think about these issues and be prepared for a final decision at a future called meeting.

2018 ELECTROLYSIS RENEWALS

Poole has been working with Wingate to learn the process for managing renewals. There are a number of no responses and late filed renewals which need to be dealt with.

APPLICATION FOR RECIPROCAL LICENSURE – HAILEE HICKEY

The application package was previously distributed to Board members. On a motion by McCullough that was seconded by Poole, the application was unanimously approved.

PLANNING FOR LASER INSPECTIONS/RENEWALS

NCBEE asked that Morris in conjunction with the laser association begin to identify laser CEU opportunities so that the Board can avoid the repeated and last minute efforts experienced last year to approve an education program suitable for laser license renewal credit.

CORRECTION OF ERRONEOUS INFO PUBLICIZED

The Board next discussed an incident in which the electrolysis association, GPEA, distributed erroneous information in their fall 2017 newsletter regarding a purported requirement by NCBEE to join an electrolysis organization in order to receive CEU credit. The information disseminated was inaccurate and caused confusion and concern to a number of licensees. The Board determined that a letter would be sent to all licensees and posted on the Board website to correct the erroneous information. A draft letter was shared with Board members which will represent NCBEE's response to the inaccurate information.

SCHEDULE MEETINGS

Periodic Rules Review - Wednesday, February 7, 2018 @ 7:00 p.m. to consider public comment received, merger decisions, confirm July meeting.

Semi-Annual Meeting – tentatively set for Saturday, July 2, 2018 @ 10:00 a.m.

A D J O U R N M E N T - Meeting was adjourned at 11:40 a.m.